

# Church Council Meeting Minutes

From meeting held June 14, 2016



Present: Carol Adair, Lisa Carr, Deb Clark, Christine Fuqua, Laurie Geschrey, Carol Radovich and Pastor Aaron James

Absent: Terry Aylesworth, Bruce Batt, Marie McPherson and Robert Skutt

The meeting was opened in prayer led by Laurie Geschrey at 6:45 pm.

The **minutes** of May 24, 2016, were reviewed. It was moved and seconded that the minutes be approved as amended, the motion carried.

## Old Business:

- The **Columbarium** was discussed, with reports given by Lisa and Robert.
  - **Lisa** reported the following from the team:
    - A letter was written to the Endowment Trustees with a specifically stated request for funds.
    - The Columbarium Team contacted two other churches regarding their experience with a columbarium.
    - Other estimates were gotten for the landscaping, and Brickman was chosen. There is an agreement with Brickman that states we cannot rebid based on their design.
    - A description of the materials used to construct the arbor is pending.
    - Estimated budget for the total project is \$168,000, rounded up to \$170,000.
    - Maintenance costs are pending, but thought to be negligible.
  - **Robert** reported through e-mail that he reviewed sample documents and he recommended that the documents be finalized when the project is approved by the congregation.
  - We need to begin communicating with the congregation about the Columbarium proposal. **Lisa** will prepare a schedule, beginning Sunday June 19, 2016.
- The **Safe Church Policy** was distributed. The current policy was adapted in 2009. It needs to be simplified and adapted into a one-page document for volunteers. **Laurie, Pastor Aaron and Christine** volunteered to work on this project to be completed and adopted by the end of August.
- Current **action items** and **future business** from Council's previous meetings include:
  - Action: **Lisa and Robert** to draft an overview for the **Governance Task Force** that outlines general expectations and anticipated responsibilities – due 6/28.
  - Future: Council needs to define the role of the Pastoral Relations Team and the HR Team and work to fill those teams.
  - Future: As part of our governance process, a current **organizational chart** needs to be developed.

## New Business:

- The **Church Council Retreat** is scheduled for Friday, July 8, 2016, with dinner at Pastor Aaron's home from 6:00-9:00 pm. Continuation of that will be Saturday, July 9, 2016 from 9:00 am - 3:00 pm at the church. All are encouraged to attend if possible.
- The Pastor's Report was reviewed and accepted.
- The Treasurer's Report was reviewed and accepted.

**The next meeting will be held on June 28, 2016 at 6:30 pm at the church.**

There being no further business, the meeting was adjourned at 9:00 pm and closed in prayer led by Laurie Geschrey.

Carol Radovich, Clerk